

Meeting Minutes

PTO@BSFCS.org

BSFCS PTO

Date: 8/28/23

Location: Zoom

Meeting Called To Order By: Mike Robinson

Time: 7:00pm zoom

Attendance: Rosa Clark, Julie Turk, Mike Robinson, Amanda Hughes Martinez, Rhiannon Henderson, Jenn Rainey, Megan Kostelnik, DeeAnna Paredes, Brad Kreller, Wendy Kreller, Heather Andrews, Desi Lance, Amber Idell, Kristen McKiernan, Vicki Cheatwood, Elaine Elmore, Genie Kim, Shena Hinds, Angie White, Sarah Rijnen, Casey Aproberts, Tom Paine

Action Items

- All committee chairs provide Genie Kim and DeeAnna Paredes with dates and details for all committee specific events. Genie has created a master calendar on the google drive and DeeAnna will populate a calendar on the new website.**
- Julie Turk: will be providing PTO with a request for funds to pay for new lunch tables as well as a shade structure (estimate of costs is \$12K for tables and \$5K for shade).**
- SciTech needs volunteers on Mondays and Fridays at lunch (grandparents welcome!)**
- Annual Fundraiser needs volunteers to help get donations.**
- Angie White/Heather Andrews: Communicate with DeeAnna Paredes for new website header to focus on annual fundraiser.**
- PTO can use one bulletin board near front office. We need volunteers to create a thermometer to show our fundraising goal and where the money goes. Events can also be listed here. Julie also suggested a larger more permanent thermometer to go near the entrance to the school to keep it top of mind.**

- Kristen McKiernan can print flyers for any committee that needs them for Back to School Night. She needs them by Wednesday morning.**
- DeeAnna Paredes: New website live this Thursday, August 31st.**
- Staff PTO table at Back to School Night to get volunteers!**
- Kristen McKiernan to provide Brad and Wendy Kreller with contact to get personalized bricks.**
- Add new PO Box to communication materials for PTO:
Bulldog PTO
PO Box 32
Avila Beach, CA 93424-0032**

Agenda: Agenda approved. Tom Paine motioned to approve agenda, Elaine Elmore seconded.

Minutes: Minutes approved. Amanda Hughes Martinez motioned to approve the minutes, Shena Hinds seconded.

Officers' Reports

President: Mike Robinson met with all committee chairs individually this summer to check in on their respective needs. The most consistent request was for more volunteers.

Vice President:

- Genie Kim updated the board that the Bulldog PTO has officially received 501c3 status! The PTO is now a tax-exempt separate entity.
- Genie created a calendar with ALL events for every committee on the google drive.
- PTO has a new phone. The number will be used for Venmo to accept payments for the PTO.

Treasurer: Will share a full budget review later in the discussion

Secretary: Amanda Hughes Martinez opened a PO Box for the Bulldog PTO. All communication for the PTO can include this address. The mailbox will be checked weekly.

Principal's Report

Principal: Julie Turk expressed her gratitude and excitement for the committee board and chairs and the tremendous amount of work being done on behalf of the school. She reminded the PTO that Bellevue is not part of San Luis Coastal and is a separate charter school. That status makes fundraising crucial to the functioning of the school. The PTO helps to pay for utility bills, books, computers, curriculum, maintenance, etc.

Teacher Report

Jen Senor: Jen was not able to be at the meeting but sent an email. She expressed that the continued support is always appreciated by the staff.

Unfinished Business

(A): Garden: Elaine shared an update on the garden shed project. She would like to reconcile the raised funds (difference between Treasurer versus past Chair)

- Request for Approval of Payment for remaining invoices for finishing of Garden Shed in the amount of \$5,309.17.

- **Motion to Approve Garden Shed Final Payment:** Kristen McKiernan motioned to approve. Genie Kim seconded.

- Board voted yes: Rosa Clark, Mike Robinson, Amanda Hughes Martinez, Rhiannon Henderson, Jenn Rainey, Megan Kostelnik, DeeAnna Paredes, Brad Kreller, Wendy Kreller, Heather Andrews, Desi Lance, Amber Idell, Kristen McKiernan, Vicki Cheatwood, Elaine Elmore, Genie Kim, Shena Hinds, Angie White, Sarah Rijnen, Casey Aproberts, Tom Paine

New Business

(A): 2023/24 Budget: Treasurer Shena Hinds shared her screen to walk us through the budget. She reviewed the income and expenses. She also reported that the board approved opening a new bank account for the PTO. The previous bank account is still open for any pending checks still outstanding. The new bank allows online access and direct deposits which make accounting much easier.

Motion to Approve Budget: Tom Paine motioned to approve, Kristen McKiernan seconded.

Board voted yes: Rosa Clark, Mike Robinson, Amanda Hughes Martinez, Rhiannon Henderson, Jenn Rainey, Megan Kostelnik, DeeAnna Paredes, Brad Kreller, Wendy Kreller, Heather Andrews, Desi Lance, Amber Idell, Kristen McKiernan, Vicki Cheatwood, Elaine Elmore, Genie Kim, Shena Hinds, Angie White, Sarah Rijnen, Casey Aproberts, Tom Paine

Committee Reports:

Scitech: Mike Morris not in attendance. Mike Robinson updated that Scitech needs volunteers Mondays and Fridays at lunch.

Yearbook: Rosa Clarke needs yearbook photo volunteers for 1st and kindergarten. Julie and Elaine offered to help get these volunteers for her.

Annual Fundraiser: Angie White and Heather Andrews need all hands on deck! We need help getting the PTO to help us focus the school families on getting donation items and sponsors for the Annual Fundraiser to be held on November 9th at Chateau Noland. They will be having their next meeting on Sept. 5th and would love for all to attend. The fundraiser is the largest income generator for the school.

Social: Megan Horner will be providing refreshments and light snacks for Back to School Night on Thursday, August 31st. There will also be a soup social in the fall (date TBD).

Ongoing Fundraising: Amber Ideal has restaurant nights set for September and October. She has also applied with SLO Food Co-Op for Bellevue to be their charity of the month. Ambiance Boutique will also be doing a shopping event to benefit the school sometime this Fall.

Marketing: DeeAnna Paredes presented the new PTO website. It will go live on Thursday, August 31st. The address will be www.bulldogpto.org. She walked us through the new site. It will feature all of our events, all board and committee chairs with links to email, internal tools for submitting expenses, landing pages for events, and eventually a merchandise store.

Garden: Elaine reported that the garden work party last Friday went well. Garden will be doing the scarecrows again this year sometime in October.

VAPA: Sarah Rijnen noted all the fantastic artists coming to morning assemblies to expose our kids to the rich world of the arts.

Campus Beautification: Brad and Wendy Kreller have recruited help with campus maintenance (and have been doing lots of weed pulling themselves!). They are focused on smaller projects (due to budget constraints). Their primary focus areas are: (1) the area in front of orange forum and (2) the amphitheater renovation. They have also considered doing a personalized brick area to help fundraise.

Staff Appreciation: Kristen McKiernan reported that they will use their budget to provide a monthly staff lunch provided by Megan Horner.

Library: Stephanie Purvis (via email) reported that the library will need volunteers to help with the book fair and also basic maintenance (getting rid of outdated books, cleaning shelves, etc.). They will have a meeting sometime in September.

Announcements

None

Next meeting date: Fall 2023 (October)

Meeting Adjourned At: 8:32pm

Minutes Compiled By: Amanda Hughes Martinez