

Meeting Minutes: BSFCS PTO

PTO@BSFCS.org

Date: 2/26/24

Location: Zoom

Time: 7:00 PM Zoom

Attendance: Mike Robinson, Genie Kim, Amanda Hughes Martinez, Heather Andrews, Jen Senior, Kristen McKiernan, DeeAnna Paredes, Elaine Elmore

Review/Approve Minutes: from 12/18/23 Heather motioned, Mike seconded

Review/Motion to Adopt Agenda: Heather motioned, Genie seconded

Officers' Reports

President: no update

Vice President: no update

Treasurer: Discussed updated budget

Secretary: Nothing to report.

Principal's Report: Julie was not present but provided an email with a list of the school needs that is helpful for the PTO in our fundraising efforts. The list includes:

10 x 10 Shade Structure -\$6,500 (We could use **two**, so you can decide how to post this. Perhaps one this year and one next?)

8 Picnic Tables- \$26,000 (One is ADA compliant. We could use **three more** by the classrooms/garden, but perhaps next year?)

Smart TV's for 6 classrooms and MPR w/ Brackets- \$3,850

Horizontal Sliding Dry Erase Boards- \$40,500 (2 for each of 9 classrooms, perhaps we could start with 1 each?)

Teacher's Report: Jen stated that teachers enjoyed their monthly lunch

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Action Items

- Fill empty PTO roles: Annual Fundraiser chairs and replacements for V.P. and Treasurer
- PTO Board: meet to discuss amount to donate to school based on current budget and expected expenses
- Genie: Start creation of thermometer as a visual for fundraising goals to be near office and/or pick up/drop off area
- Soup Social: who can help bring it back next year
- Genie: send info re: Read Across America week to Dee for website header
- Parking signs: waiting to get installed

Unfinished Business: None

New Business: Kristen McKiernan brought up the desire for some technology to help with assemblies (mics and speakers)

Standing Committee Report(s) (5 min. each)

- Sci-Tech: Christian wants to encourage trips to Sci Tech like preschool and home schools. Always looking for volunteers on Mondays and Fridays at lunch
- Yearbook: Please send photos to Rosa for yearbook
- Annual Fundraiser: Need replacement chairs for next year's event
- Social: Amber Idell will help fill this role for the remainder of the year; already planning some social outings for parents (hikes, wine tasting, etc.)
- Ongoing Fundraising: Amber is willing to help with rummage sale and carnival but will need lots of support from PTO to ensure the work is not overwhelming. Rummage sale will be on Saturday, April 20th at school. Raise \$3K last year and hoping to make more this year!
- Marketing: Website traffic is great! DeeAnna also helping with school website which should be up very soon.
- Lunch: no update
- Garden: Elaine will transition to VAPA chair and Christian will help lead garden until Rhiannon potentially takes over this position. Grant applied to Whole Foods to help finish shed projects
- VAPA: Elaine to take over this position; she is meeting with Sarah Rjinen (former chair) to understand role; variety show will still be on this Spring

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- Campus Beautification: Brad and Wendy are working on a multi-phase roll-out of planned upgrades to campus
- Staff Appreciation: Kristen let us know that many parents have stepped up to ensure lunch is covered every month for the remainder of the school year. Month of May we honor staff for whole week with food and other activities (car washes, etc.)
- Library: First week of March is Reading across America - Genie is helping to spearhead the activities for this week

Next Meeting Dates: TBD

Motion to Adjourn: Amanda motioned, Kristen seconded