

# Meeting Minutes: BSFCS PTO

PTO@BSFCS.org

Date: 4/4/24

**Location:** Zoom

**Time:** 2:00 PM Zoom

**Attendance:** Mike Robinson, Genie Kim, Amanda Hughes Martinez, Kristen McKiernan, Shena Hinds, DeeAnna Paredes, Elaine Elmore, Julie Turk, Brad Kreller, Rhianna Henderson, Stephanie Purvis

**Review/Approve Minutes:** from 2/24/24 Genie motioned, Kristen seconded

**Review/Motion to Adopt Agenda:** Genie motioned, Elaine seconded

## **Officers' Reports**

**President:** no update

**Vice President:** Fundraising thermometer complete and installed near the office! Genie working to set up a google drive for PTO that is completely independent from school since we are now separate 501(c)3

**Treasurer:** Nothing to report.

**Secretary:** Nothing to report.

**Principal's Report:** Julie expressed her gratitude to Genie for making and installing fundraising thermometer and the lunches for the staff. She also let us know that Rosa, the school custodian independently planted flowers near the classrooms and out front so if you see her, please thank her.

**Teacher's Report:** Jen was not able to attend so no update.

**Unfinished Business:** None

**New Business:** The board voted on the following measure:

*VOTE PASSED: The school is requesting the PTO fund: (1) Smart TV's for 7 classrooms for \$5,000 with installation and (2) two single sliding white Boards at \$4,500 plus \$500 for installation. Total not to exceed \$10,000.*

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- *All in attendance voted in favor of the measure.* Discussion and questions were clarified before the vote, including clarification on the budget from our treasurer Shena as well as a clear understanding on where the \$35k annual donation goes for the school.
- Discussion was raised re: the desire for a speaker system that Larry Kim recommended to be purchased. It is between \$1500 - \$2K. Julie can cover most of the cost from the Artist in Residence budget since not all of that money was spent this year. In addition, if there is a remaining balance, VAPA will give up to \$500 to cover any deficit.

## **Action Items**

- Shena to write check from PTO to school for \$10k (see vote earlier).
- Shena to write check from PTO to cover sound system order (check in with Larry Kim and Julie Turk). Most of funds will be from Artist in Residence money that was already given to school. Any remaining balance up to \$500 will be pulled from the VAPA budget and given to school.
- Fill empty PTO roles: Annual Fundraiser chairs and replacements for V.P. and Treasurer
- Soup Social: who can help bring it back next year
- Pass out and post flyers for rummage sale. Flyers are at front gate.

## **Standing Committee Report(s) (5 min. each)**

- Sci-Tech: No update
- Yearbook: Please send photos to Rosa for yearbook
- Annual Fundraiser: Need replacement chairs for next year's event
- Social: Amber planning another social outing for Spring
- Ongoing Fundraising: Amber was not able to attend but sent an update re: the rummage sale and the carnival. Both are the two biggest events remaining for the year as well as our final push to meet fundraising targets. Amber will be sending out a sign-up genius for the rummage sale this Friday. The rummage sale will be on Saturday, April 20th to kick-off Earth Week. The carnival needs lots

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of hand-on deck. Raised \$3K last year from rummage sale and hoping to make more this year!

- Marketing: School website launched two weeks ago!!
- Lunch: no update
- Earth Week: Rhianna is spearheading Earth Week and has lots of fun activities planned for week of April 22nd. Activities include: Avila aquarium coming, recording of bird songs in garden, SLO Climate Coalition visit, Cal Poly presentation, and crafts at lunch each day.
- Garden: There will be another garden work party in May.
- VAPA: Elaine encouraged us to get students to sign up for Variety Show on May 17th.
- Campus Beautification: Brad and Wendy are working on a multi-phase roll-out of planned upgrades to campus. Currently, they are focusing on smaller projects while we are awaiting more fundraising. They purchased a new power washer and will be cleaning blacktop areas soon. They also need help getting the weeds since we have had so much rain.
- Staff Appreciation: Kristen let us know that Leslie Fow will be doing staff lunches for April from Jaffa. Month of May we honor staff for whole week with food and other activities (farmers market, car washes, etc.)
- Library: Stephanie reported ash Read Across America was a great success. She is also schedule the scholastic book fair with a tentative date for next year of November 18th. Other ideas for the library are a parent's book club to begin next school year and potentially a summer reading program. Steph will also be pulling books out for Earth Week.

**Next Meeting Dates**: Monday, May 20th at 7pm

**Motion to Adjourn**: Amanda motioned, Kristen seconded